

FAREHAM

BOROUGH COUNCIL

AGENDA

DAEDALUS SCRUTINY PANEL

Date: Monday, 17 July 2023

Time: 6.00 pm

Venue: Collingwood Room - Civic Offices

Members:

Councillor S Dugan (Chairman)

Councillor Mrs J Needham (Vice-Chairman)

Councillors Mrs S M Bayford

J M Englefield

M J Ford, JP

Mrs P Hayre

Mrs K Mandry

Co-opted
Members Johnathan Butts

Deputies: F Birkett



1. Apologies for Absence

2. Minutes (Pages 5 - 8)

To confirm as a correct record the Minutes of the Daedalus Scrutiny Panel meeting held on 19 June 2023.

3. Chairman's Announcements

4. Declarations of Interest and Disclosures of Advice or Direction

To receive any declarations of interest from Members in accordance with the Standing Orders and the Council's Code of Conduct and disclosures of advice or directions received from Group Leaders or Political Groups, in accordance with the Council's Constitution.

5. Deputations

To receive any deputations of which notice has been lodged.

6. Solent Airport Annual Report 2022-23 (Pages 9 - 22)

To consider a report by Regional and City Airports Ltd on the Annual Report of the operation of Solent Airport.

7. Fareham Innovation Centre: 2022-2023 Annual Report (Pages 23 - 32)

To consider a report by Oxford Innovation on the 2022/23 Annual Report of the operation of Fareham Innovation Centre.

8. Opportunities Plan (Pages 33 - 34)

9. Executive Business (Pages 35 - 36)

To consider any items of business dealt with by the Executive that falls under the remit of the Daedalus Scrutiny Panel. This will include any decisions taken by Individual Members during the same time period.

(1) CONFIDENTIAL - Sale of Development Land at Faraday Business Park (South) (Pages 37 - 40)

(2) Solent Airport Investment Programme (Pages 41 - 42)

10. Scrutiny Priorities

To provide an opportunity for Members to consider the scrutiny priorities for the Daedalus Scrutiny Panel.



A WANNELL
Chief Executive Officer
Civic Offices
www.fareham.gov.uk
07 July 2023

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FAREHAM

BOROUGH COUNCIL

Minutes of the Daedalus Scrutiny Panel (to be confirmed at the next meeting)

Date: Monday, 19 June 2023

Venue: Collingwood Room - Civic Offices

PRESENT:

Councillor S Dugan (Chairman)

Councillor Mrs J Needham (Vice-Chairman)

Councillors: M J Ford, JP, Mrs K Mandry, F Birkett (deputising for Mrs P Hayre) and Ms S Pankhurst (deputising for J M Englefield)

Also Present: Councillor S D T Woodward, Executive Member for Policy and Resources (Item 7)



1. APOLOGIES FOR ABSENCE

Apologies of absence were received from Councillors Mrs S Bayford, Mrs P Hayre and J Englefield, and also from Mr Jonathan Butts.

2. MINUTES

RESOLVED that the minutes of the Daedalus Scrutiny Panel meeting held on 27 March 2023 be confirmed and signed as a correct record.

3. CHAIRMAN'S ANNOUNCEMENTS

There were no Chairman's announcements made at this meeting.

4. DECLARATIONS OF INTEREST AND DISCLOSURES OF ADVICE OR DIRECTION

There were no declarations of interest made at this meeting.

5. DEPUTATIONS

There were no deputations made at this meeting.

6. 2022/23 FINANCE OUTTURN AND DELIVERY AGAINST DAEDALUS VISION AND FINANCIAL STRATEGY

The Panel considered a report by the Head of Finance and Audit on the Council's main achievements in 2022/23 against the objectives of the Daedalus Vision and Strategy, as well as the financial outturn position against the revised budget for 2022/23.

RESOLVED that the Panel note the content of the report.

7. AIRPORT INVESTMENT PROGRAMME

The Panel considered a report by the Director of Planning and Regeneration on the updated Investment Programme for Solent Airport at Daedalus.

At the Invitation of the Chairman, Councillor S D T Woodward, Executive Member for Policy and Resources, addressed the Panel on this item.

RESOLVED that:

Members requested that the Executive take account of their comments as follows:

- Support the recommendation as set out in the Executive report 19 June 2023;
- Strongly support the proposal to add a 2000 litre towable bowser to the tender specification for the JetA1 replacement vehicle to supply unleaded aviation fuel and improve the competitive advantage for the airport;
- Strongly support the recommendation to increase the Capital Programme allocation for the Aeronautical Ground Lighting scheme to

£2,800,000 in line with the Council's Daedalus Vision and Outline Strategy.

8. EXECUTIVE BUSINESS

There were no items of Executive Business to be considered at this meeting.

9. SCRUTINY PRIORITIES

The Director of Planning and Regeneration addressed the Panel on this item and gave the Panel the opportunity to put forward any suggestion of items that they would like to scrutinise in this coming year.

The Chairman, Councillor Dugan, requested that the Panel is provided with updated on new projects as they arise. The Director of Planning and Regeneration confirmed that updates would be brought to the Panel as and when appropriate.

(The meeting started at 4.30 pm
and ended at 4.59 pm).

FAREHAM

BOROUGH COUNCIL

Report to Daedalus Scrutiny Panel

Date 17 July 2023

Report of: Director of Planning and Regeneration

Subject: SOLENT AIRPORT ANNUAL REPORT 2022-23

SUMMARY

To receive the 2022/23 Annual Report on the operation of Solent Airport from Regional and City Airports Ltd.

RECOMMENDATION

Members are invited to note the contents of the report.

Solent Airport Daedalus

Annual Report to FBC Scrutiny Committee Monday 17th July 2023

Presented by Marshall Barrand – RCA Projects Director

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FY23 Executive Highlights

- Maintained safe operations – no major incidents
- Aerodrome safeguarding satisfied
- Grass & Wildlife Management
- Minimum establishment maintained to meet regulatory compliance



- Continued development of the airport team
- Use of RCA functional staff
- Continued development of Tenant relationships
- Extended targeting of new customers
- Ensuring Stakeholder engagement
- Fostered community support continues with bi-annual charity events and airport tours
- Social media, Newsletters (bi-monthly) and e-marketing well established
- Pricing model enhanced to include T&Gs
- Regular flying events and fly-in promotions on the calendar

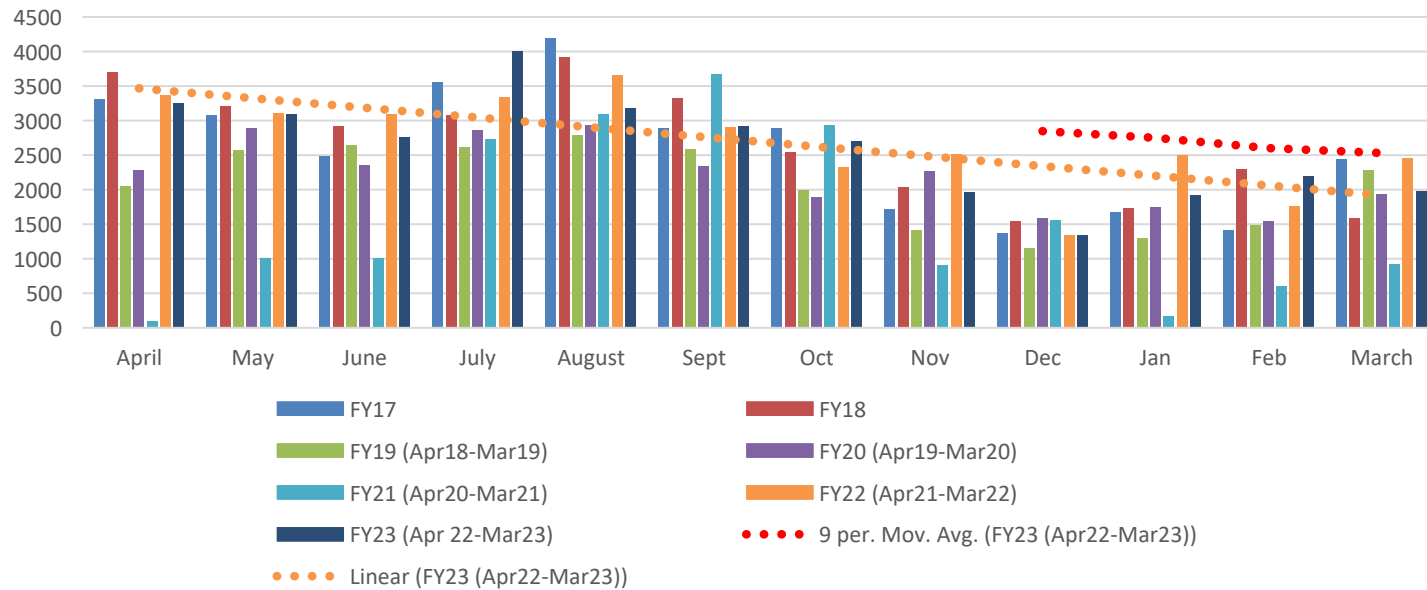


FY23 Executive Highlights



Category	2023 vs 2022
Movements	(5%)
Income	35%
Average spend	11%
Savings (Controlled Costs)	9%

Solent Airport - Movements by Fiscal Year



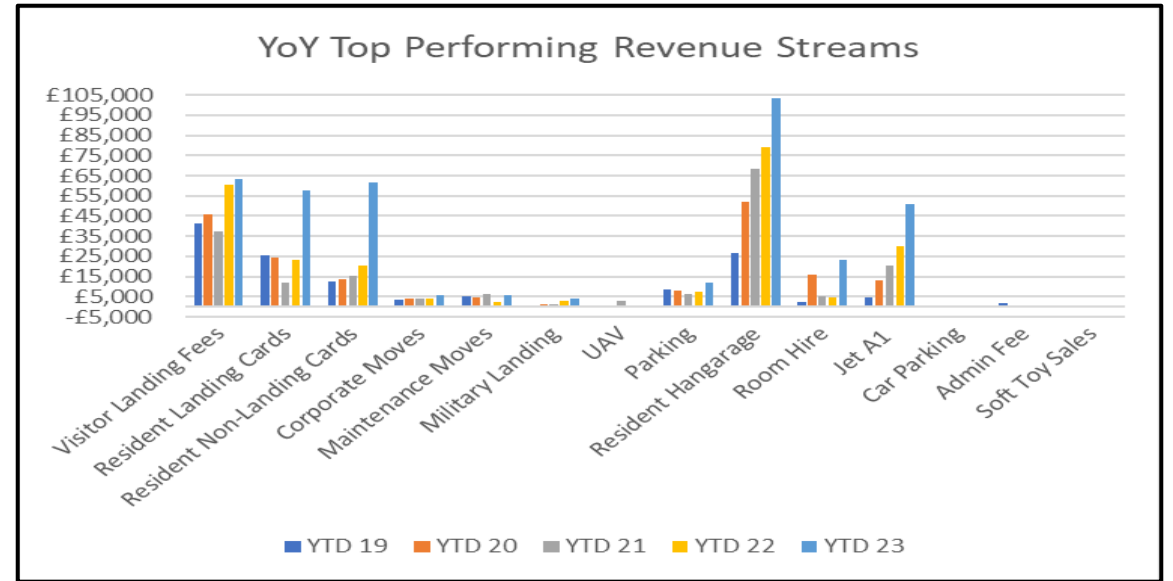
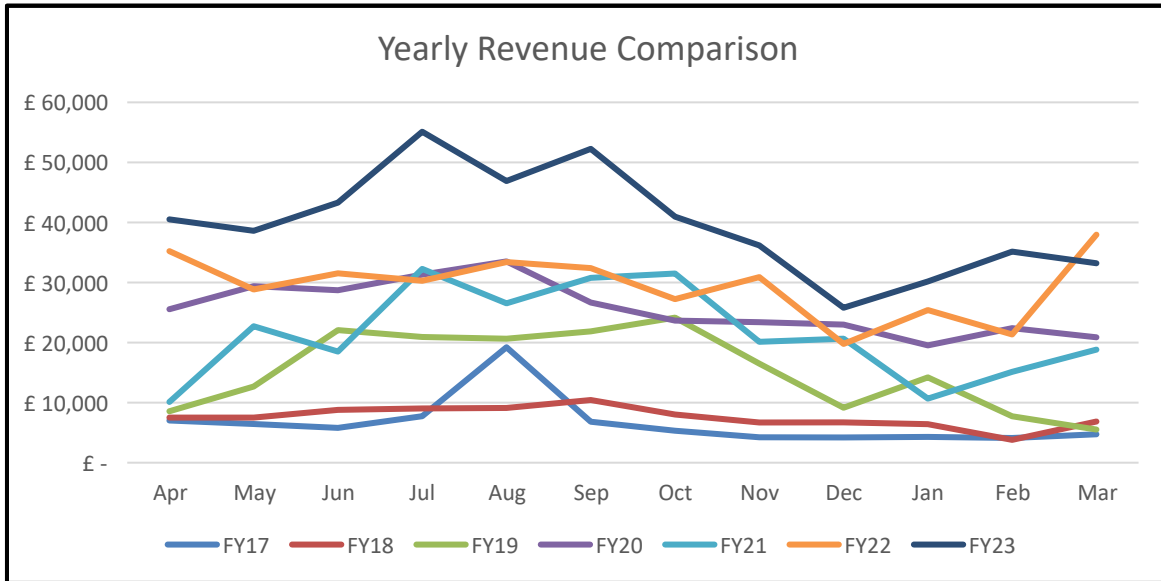
FY23 Executive Highlights

	April – Mar 2022	April – Mar 2023
Operator		
Business	21,054	23,102
General Aviation	3,901	3,554
Other Fixed-wing	7,852	4,801
Other Helicopter	767	319
Fixed-wing		
Movements	17,001	17,188
T and G	15,254	13,778
Sub-Total	32,255	30,966
Helicopter		
Movements	1,009	782
T and G	310	28
Sub-Total	1,319	810
Grand Total	33,574	31,776



FY23 Executive Highlights

Fuel Sales	FY23	FY22	Var.
Avgas	208,000	180,000	16%
JetA1	158,000	60,000	163%
Total	368,000	240,000	53%



FY23 Executive Highlights

The P&L

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P&L Summary (All in £0'000s)	FY23 Year End Output	Bud	Var.	6+6 Fcast	Var.
Total Income	478	422	13%	448	7%
RCA Controllable Costs	(716)	(788)	9%	(730)	2%
RCA Operational P&L	(238)	(366)	35%	(282)	16%
FBC Uncontrolled Costs	(201)	(180)	(12%)	(192)	(4%)
P&L	(439)	(545)	20%	(474)	8%

Income

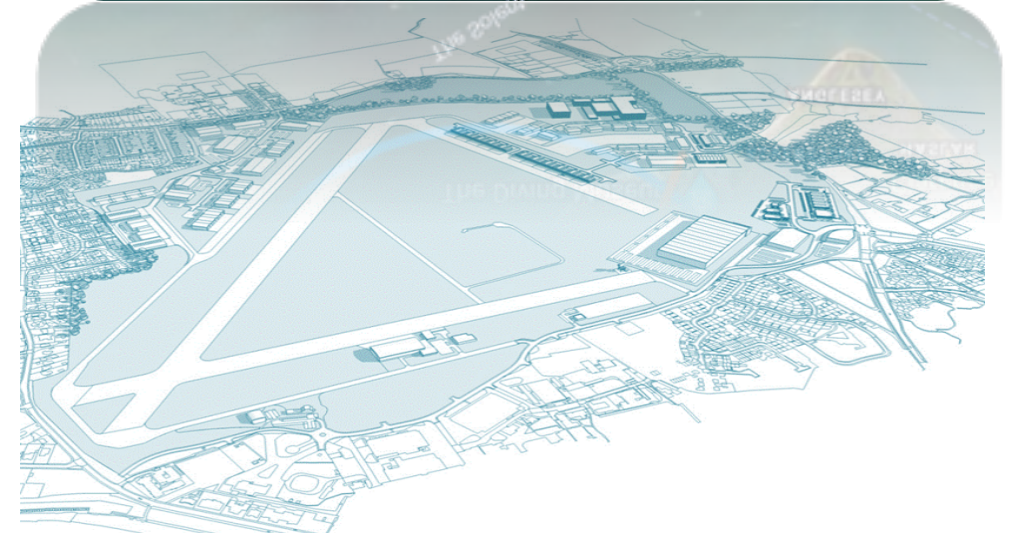
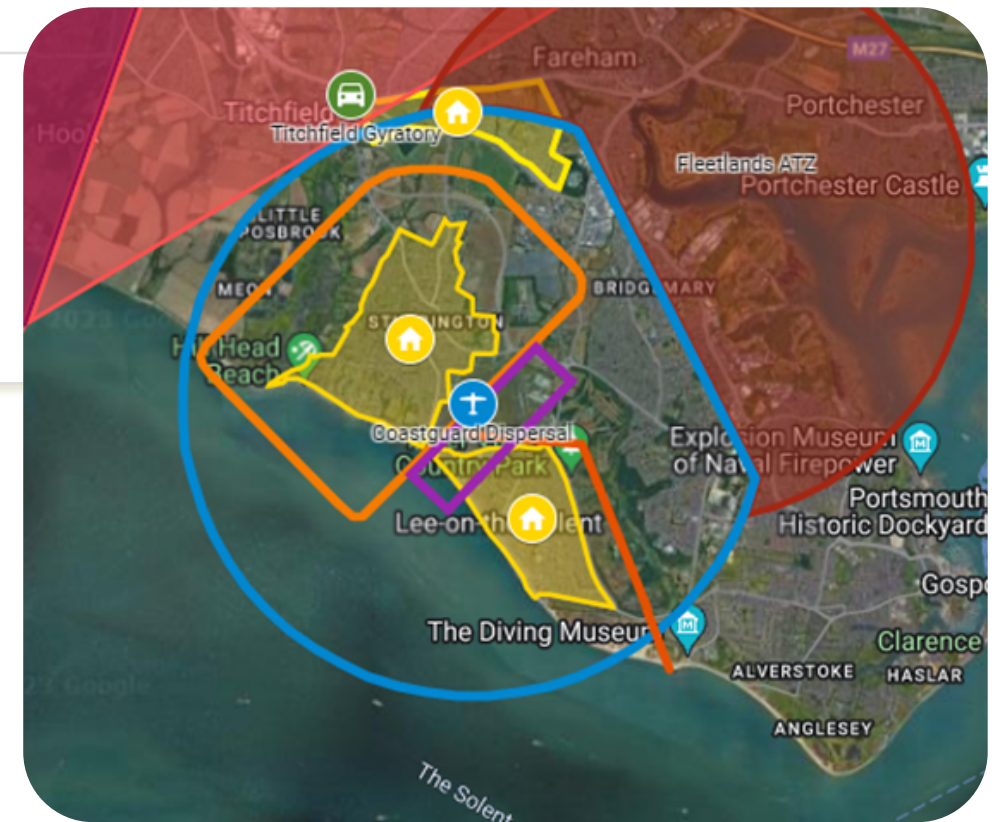
Aero revenue = Landing fees, handling, hangarage, parking, circuits.

Commercial Revenue = Aviation fuel.

Costs

Controlled costs = Employment and overtime costs, training, insurance licensing, wildlife control. IT maintenance, equipment, RCA fees, safeguarding and marketing.

Uncontrolled costs = Utilities, grass cutting, foreign object debris (FOD) sweeping, vehicle maintenance.



FY23 Executive Highlights

Safety and Security



Air Traffic Management Audit undertaken Mar 2023. Minor administrative findings and overall, very complimentary report from the Regulatory authority

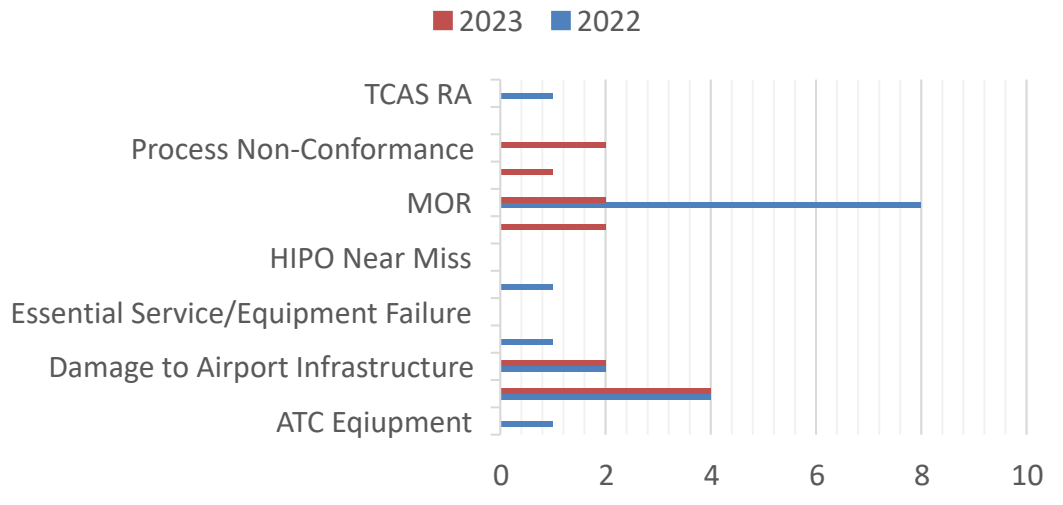


The Emergency Planning Committee met Apr 23, Plans for a Table Top Exercise later in the year and plan for LiveEx 2024



Solent Airport continues to operate safely with 13 occurrence reports being recorded in 2023.

No of Occurrences 2022 v 2023 YoY



2023 Reports

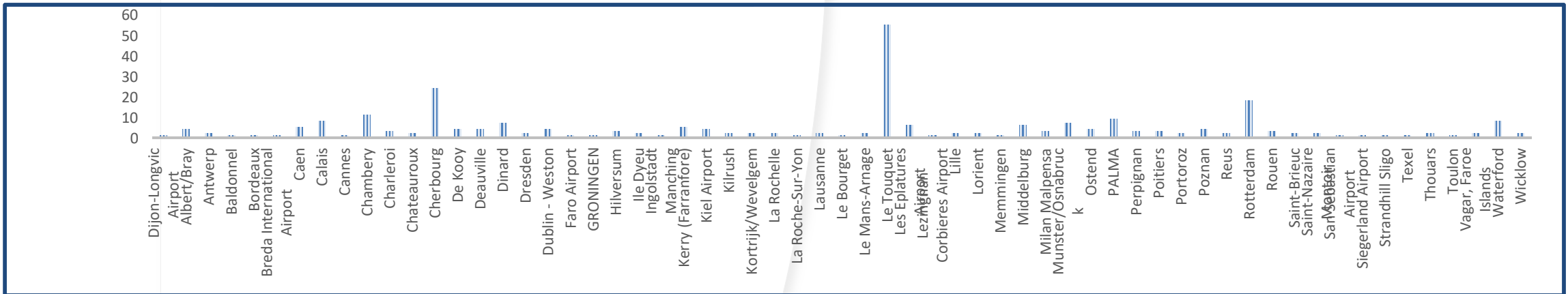
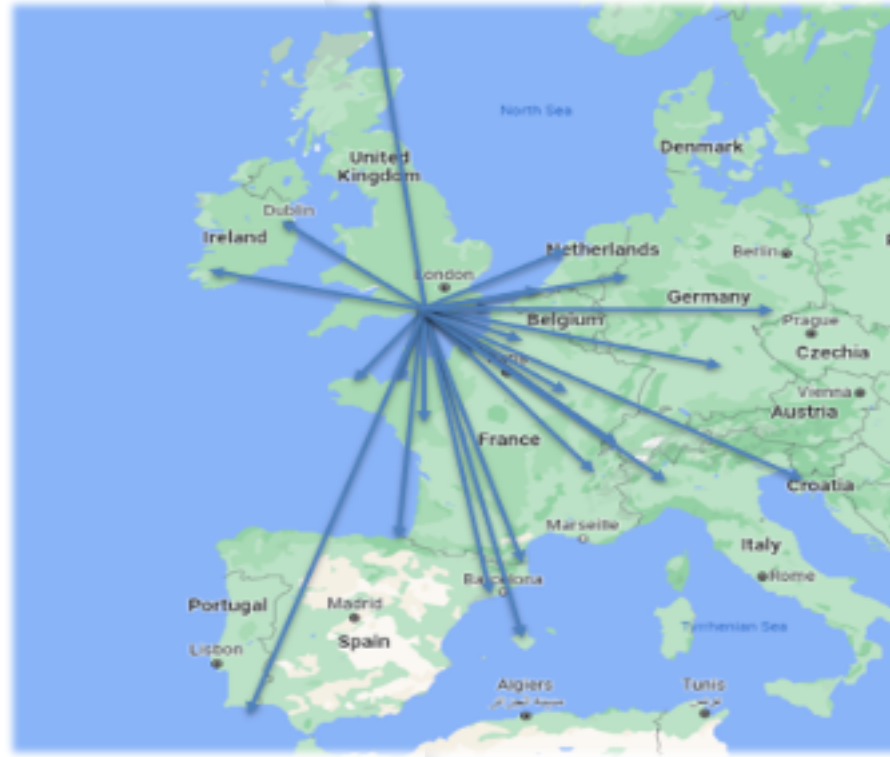
- PNC – Aircraft operating outside CAA daylight VFR, aircraft approach to incorrect RWY
- MOR – ATZ infringement, Aircraft operating outside CAA daylight VFR and RWY Incursion
- Damage to Airport Infrastructure – EH101 downwash sign damage
- Damage to Aircraft – 4 x tyre puncture

2022 Reports

- TCAS RA CG175
- MOR – 2 x PAN, 2 x ATZ Infringement, Airprox, Bird Strike, PAN – MAYDAY
- First aid for café customer
- ATC equipment failure
- Damage to Airport Infrastructure – 2 x pavement break up
- Damage to A/C – 3 x punctures, 1 x tailwheel fail

FY23 Executive Highlights - International Movements

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66 international movements
Highest user airport based TBM9



FY23 Executive Highlights – Airport Operations



RFFS training – Hot fire training Conducted at Bournemouth Airport



**Hangar Management – Bellman 4 into operation
24 A/C relocated more strategically.**



**Re-fueling – outdoing forecast sales FY23 = 368,000L
FY24 forecast 424,000L**

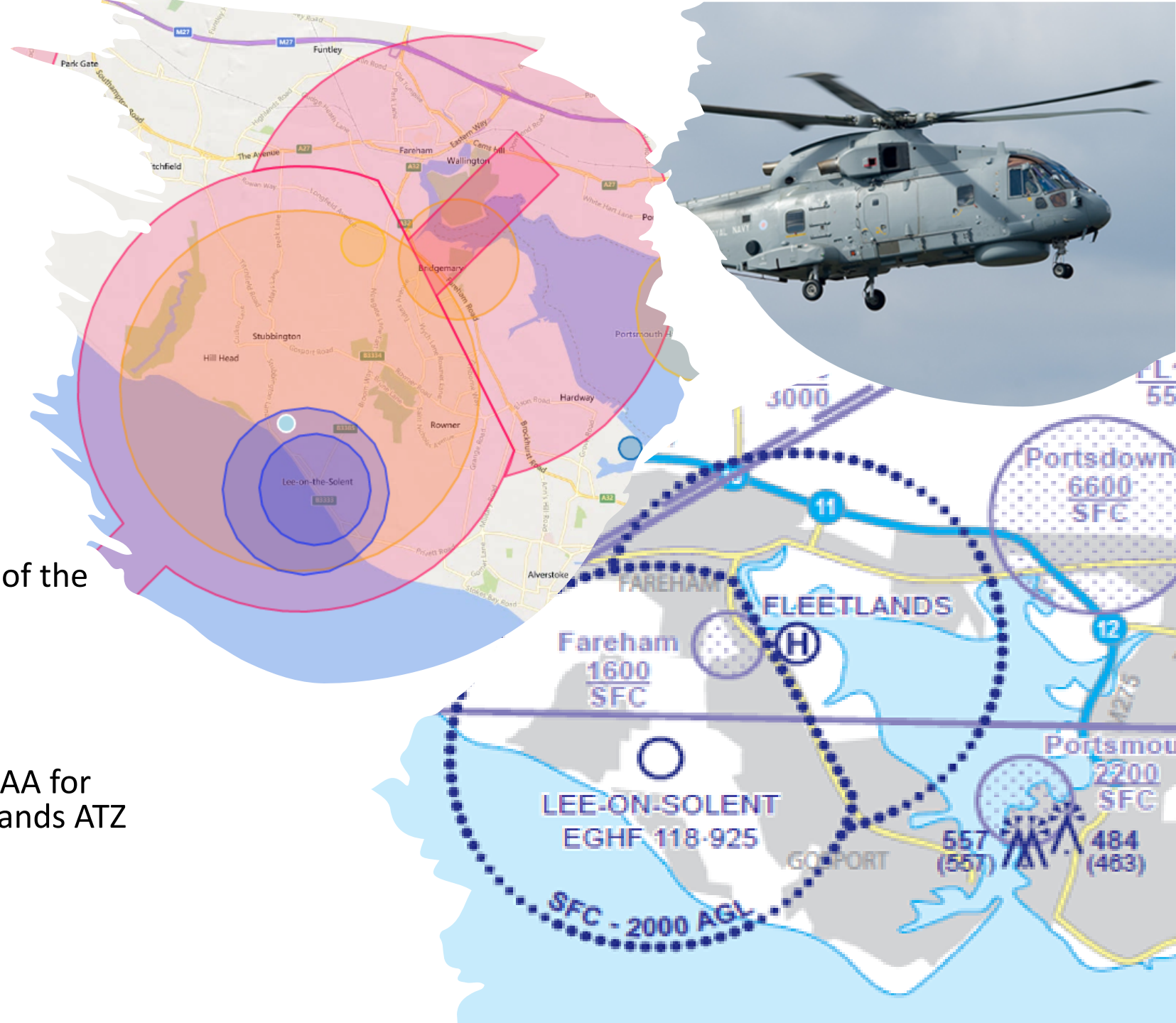


Aerodrome Flight Information Service Officers (4 + 1 adhoc.)



FY23 Executive Highlights - Airspace

- Drone Permits issued for UAS operations within the FRZ:
 - 2022 = 56
 - 2023 = 19
- Crane Permits issued (within 6km of the aerodrome):
 - 2022 = 22
 - 2023 = 6
- Ongoing discussion with MAA & CAA for the use of an upper portion Fleetlands ATZ





Airport Development

- Aeronautical Ground Lighting – AGL. Design finalised and ongoing dialogue with the CAA.
- Performance Based Navigation – PBN (GNSS). Initial meeting held with the CAA on 31st May, response was positive.
- Visual Control Room.
- Managed Hangarage – Hangar P.
- Taxiway Maintenance.
- Airport Fuel Supply Assets.
- Carbon Sustainability & Environmental, Social and Governance road map being developed to support Council Master Plan.



Solent Airport Daedalus

Annual Report to FBC Scrutiny Committee Monday 17th July 2023

Presented by Marshall Barrand – RCA Projects Director

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FAREHAM

BOROUGH COUNCIL

Report to Daedalus Scrutiny Panel

Date 17 July 2023

Report of: Director of Planning and Regeneration

Subject: FAREHAM INNOVATION CENTRE – 2022-2023 ANNUAL REPORT

SUMMARY

To receive the 2022/23 Annual Report on the operation of Fareham Innovation Centre from Oxford Innovation Space.

RECOMMENDATION

Members are invited to note the contents of the report.

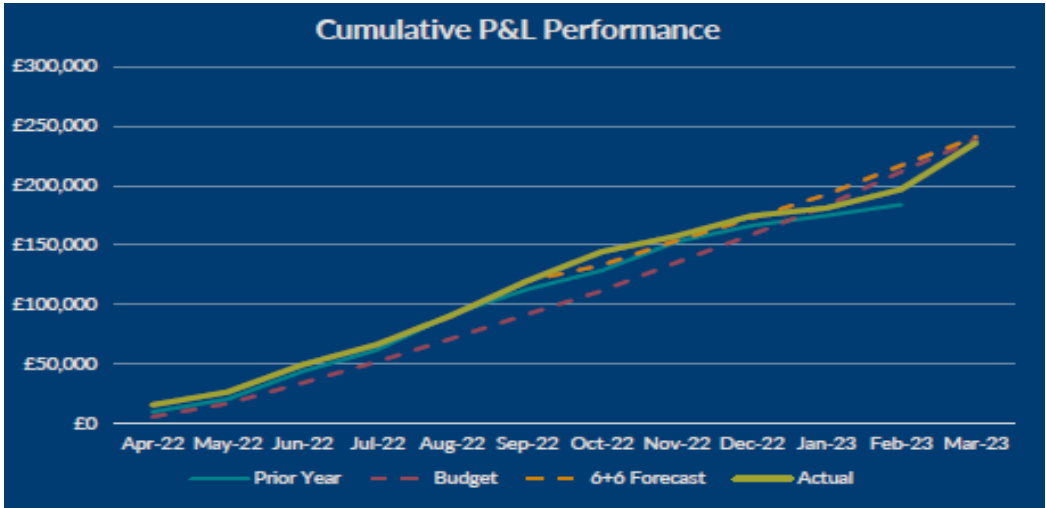
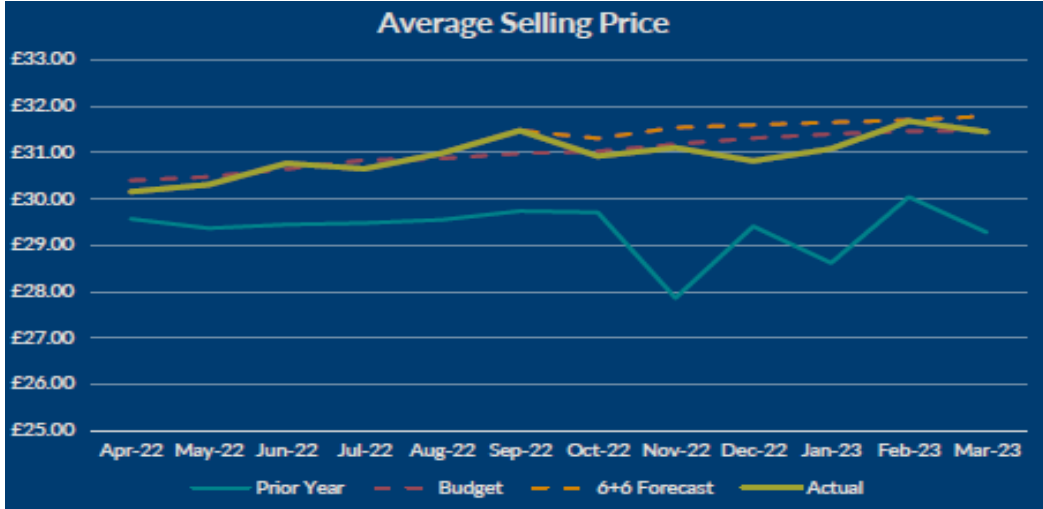
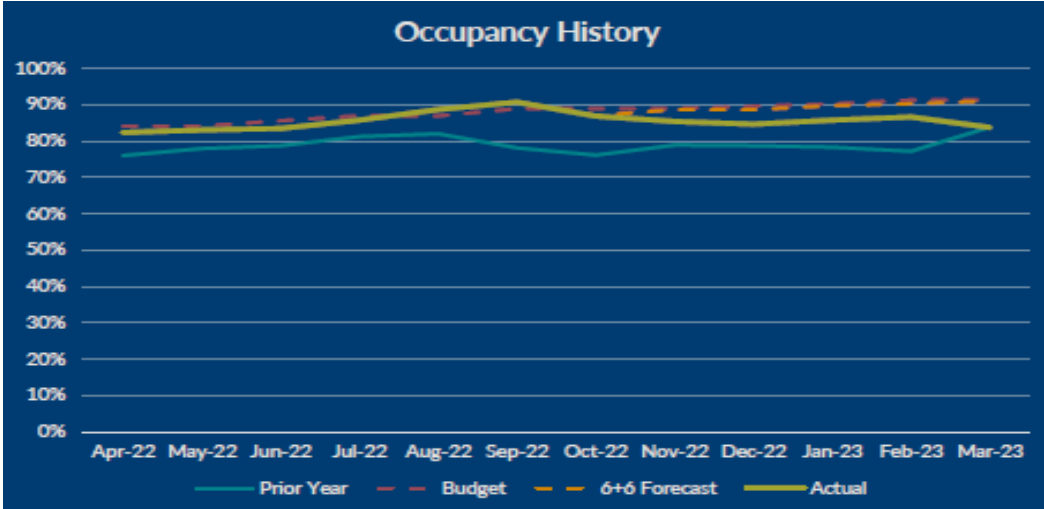
Fareham Innovation Centre: 2022 - 2023 Annual report

Summary outputs 2022 - 2023

300 people working from FIC	86% average occupancy	550+ hours of business support provided
57 businesses in situ now	Waiting list workshop space	40 businesses have received tailored business support
100% customer service rating <small>*2023 Customer Satisfaction Survey</small>	6 meeting spaces	3 businesses graduated from FIC
55 offices (including 2 coworking suites and 1 Business Lounge)	59 new jobs created	97% average % rating for business support meeting expectations
20 workshops	25 work placements / internships / apprenticeships	£236,100 (23% increase from 2021/22) return to FBC
36,376 ft² net lettable	50 / 540 events & conferences held / delegates hosted	£30.96 average price per square foot

Commercial | SUMMARY

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Business Support | IMPACT SUMMARY

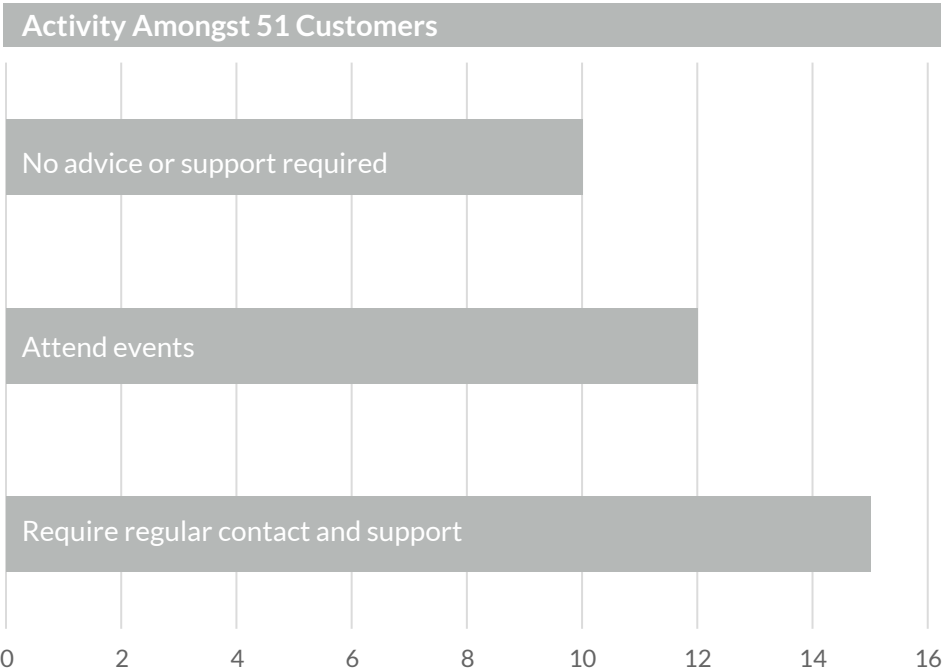
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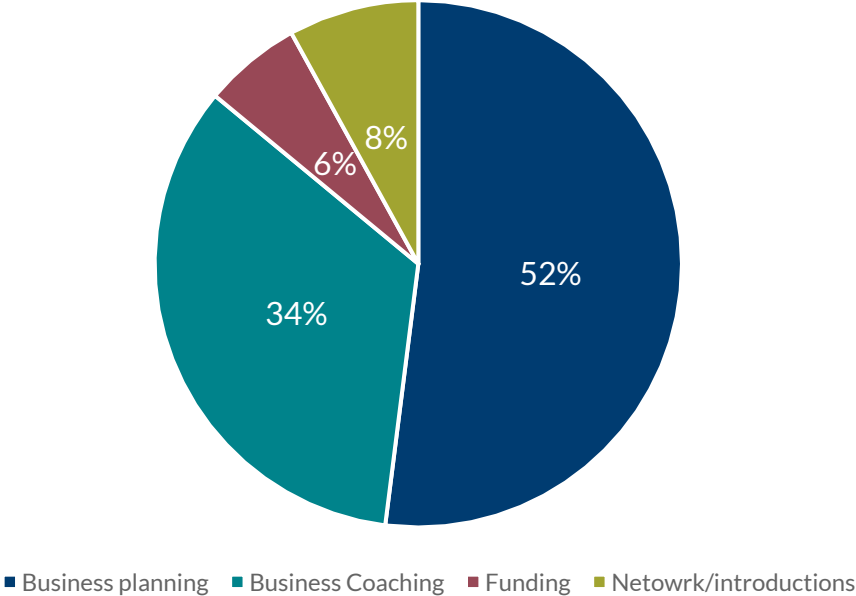
Business Support | CUSTOMER

- 1. Innovation Director: Daniel Belton appointed Mid-November
- 2. Value delivered to customers on funding, people, operations, business planning, exit planning
- 3. Connections created for business X 4: 2 X sales | 1 X potential merge | 1 X potential acquisition

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Time spent on business support functions

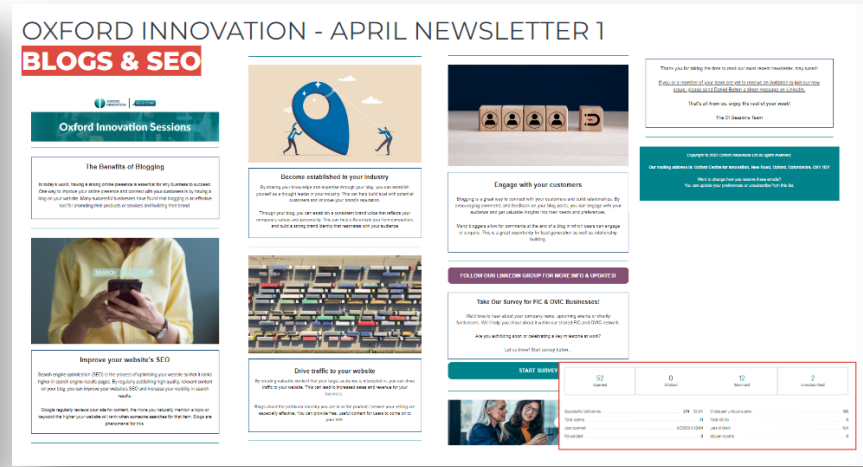
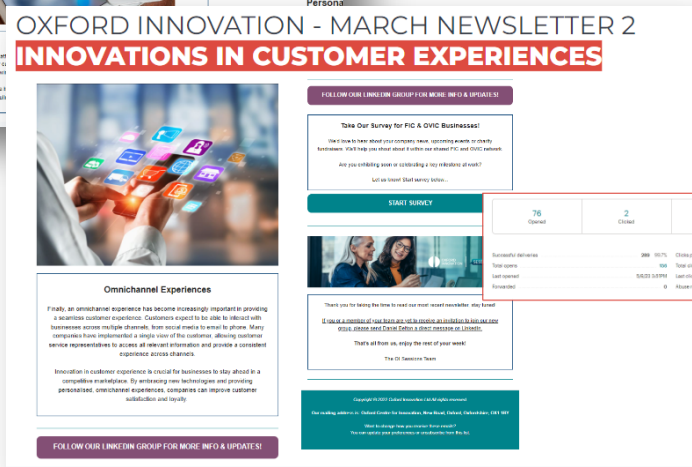


Business Support | COMMUNITY

1. Pilot kicked off Q3 2022
2. Delivered by OI customer Mitchell and Stones | Likely to be brought in-house with two very digital-savvy receptionists at FIC
3. Great community engagement created

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- ✓ Linked IN community: 156 members
- ✓ 2 X Linked IN posts per week
- ✓ Average open rate of newsletters: 38%
- ✓ Average CTR of newsletters: 15%



Business Support | ECO-SYSTEM

1. Most funding made available through Innovate UK and FIC leverages Innovate Edge UK from Oxford Innovation
2. Reasonable traction with Fareham College
3. Apprenticeship push amongst companies

GOVERNMENT FUNDS

4 X referral made in the period

The logo for Innovate UK, featuring the text "Innovate UK" in white on a dark purple background with a circular pattern of thin lines.

LOCAL ECO-SYSTEM

Making traction again with Fareham College with a new member of staff dedicated to internships and apprenticeships



Thank you

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FAREHAM

BOROUGH COUNCIL

Presentation to Daedalus Scrutiny Panel

Date: 17 July 2023
Report of: CHIEF EXECUTIVE OFFICER
Subject: OPPORTUNITIES PLAN 2023-2027

SUMMARY

The Executive Leader delivered the Budget presentation for 2023/2024 at the full Council meeting on 24 February 2023. During the presentation it was acknowledged that the Medium-Term Financial Strategy forecast a future funding gap of £2.4m by 2026/27.

Since this time, there has been considerable activity to develop a new Opportunities Plan of projects to close the gap.

This presentation provides an overview of the way in which the Opportunities Plan has been developed and the significant Year 1 project proposals that relate to the Scrutiny Panel area.

An update on the full Opportunities Plan and finalised Year 1 project proposals will be presented at the Executive on 4 September 2023 for their agreement.

RECOMMENDATION

Members are invited to note the contents of the presentation and make any comments or further proposals for consideration as part of the Opportunities Plan.

FAREHAM

BOROUGH COUNCIL

Report to Daedalus Scrutiny Panel

Date **17 July 2023**

Report of: **Director of Planning and Regeneration**

Subject: **EXECUTIVE BUSINESS**

SUMMARY

One of the key functions of this Scrutiny Panel is to hold the Executive Portfolio Holder and Senior Officers to Account in the delivery of the Services and the Improvement Actions identified in the Council's Corporate Priorities and Corporate Vision.

Members are therefore invited to consider the items of business which fall under the remit of the Policy and Resources portfolio, specifically in relation to Daedalus, and have been dealt with by the Executive since the last meeting of the Panel. This includes any decision taken by Individual Executive Members.

The relevant notices for decisions taken are attached for consideration.

RECOMMENDATION

It is recommended that Members consider the items of Business discharged by the Executive and make any comments or raise any questions for clarification.

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A of the Local Government Act 1972.

Document is Restricted

FAREHAM

BOROUGH COUNCIL

2023/24
Decision No.
2453

Record of Decision by Executive

Monday, 19 June 2023

Portfolio	Policy & Resources
Subject:	Solent Airport Investment Programme
Report of:	Director of Planning and Regeneration
Corporate Priority:	Maintain and extend prosperity

Purpose:

To review the existing programme of investment at Solent Airport, Daedalus and to consider further investment to address safety and compliance issues and extend the services that the airport offers to its customers.

The existing programme of investment at Solent Airport, Daedalus was approved on 07 March 2022. Much of this work is now in progress however some elements require review.

Further investment in the airport is required to enable its continued safe operation and to continue to deliver the Councils Vision to develop a vibrant and sustainable airfield. The proposed programme of investment in the control tower, fuelling facilities and hangarage is required to support existing airside activities.

Options Considered:

The comments of the Daedalus Scrutiny Panel were taken into account in considering this item.

At the invitation of the Executive Leader, Councillors N R Gregory and Ms S Pankhurst addressed the Executive on this item.

As recommendation.

Decision:

RESOLVED that the Executive agrees that:

- (a) the Capital Programme allocation for Taxiway Maintenance of £2,700,000 be reduced to £1,700,000;

- (b) the Capital Programme allocation for £1,100,000 for the Aeronautical Ground Lighting System be increased to £2,800,000;
- (c) the Capital Programme allocation of £25,000 for installation of self-fuelling facilities be removed;
- (d) the Capital Programme allocation of £400,000 for aircraft parking be removed;
- (e) £25,000 be added to the Capital Programme for essential repairs to bring Hangar P back into use;
- (f) £165,000 be added to the Capital Programme for new airport fuel supply assets;
- (g) £380,000 be added to the Capital Programme for immediate improvements to the Visual Control Room at the Control Tower on safety grounds; and
- (h) the Director of Planning and Regeneration, following consultation with the Executive Member for Policy and Resources, be delegated authority to award contracts for each of the above Schemes.

Reason:

Investment is required both to ensure the continued safe operation of the airport and to maintain and grow the airport's competitive position by removing some of the identified operational constraints. Proposals for investment in the airport are regularly reviewed to ensure that they remain valid and continue to offer appropriate returns.

Confirmed as a true record:

Councillor SDT Woodward (Executive Leader)

Monday, 19 June 2023